## **Initiating Aeries Parent Portal Access**

Accessing the Aeries Parent Portal is a four-step process. Any questions regarding passwords for the parent portal may be directed to passwords@auhsd.us.

Step 1. Go to the Aeries Parent Portal and begin the registration process.

Open your web browser and type <u>https://aeriesconnect.auhsd.us/auconnect</u>. Click on <u>Create New Account</u> to get started.



Step 2. Enter your contact information.

Please select the Parent Account Type and click Next.

Step 1 Account Type - Student or Parent/Guardian		
Parent	© Student	
Previous	Next	

You will then be presented with a screen to enter your email address and password. Please enter both and retype as requested. There are two items of note here. First, you will receive an email from AuConnect@auhsd.us. This email will present a link to continue the process. Second, it appears that the Aeries system only accepts one email address. Zangle parent portal users with two or more email addresses will only have the first email address in the Zangle systems moved over to Aeries.

Step 2 Account Information		
Please Enter The Following Information About Yourself		
Email Address:		
Verify Email Address:		
Password:		
ReType Password:		
A verification email will be sent to your email address from: AuConnect@auhsd.us Before continuing, Please add this email address to your "contacts" or "safe senders" list to ensure you receive this email.		
	Previous Next	

**Aeries – Parent Portal Registration** 

Step 3. Click on the Confirm Current Email Address to continue the verification process.

You should receive the aforementioned AuConnect@auhsd.us email within about five minutes of completing **Step 2**. Simply click <u>Confirm Current Email Address</u> and you will be presented the screen in **Step 4**. If you choose to use the email code, please see **Page 4**.

## Email Example

From:	Auconnect	
To:		
Cc:		
Subject:	Aeries Account Verification (generational)	
Thank yo copy and	ou for registering for an <i>Aeries</i> account. In order to ensure the account was requested by you, please click on the appropriate link below or I paste the URL into the Address bar of your browser.	
If you ca	m, please click on the following links to confirm or reject this account:	
Confirm	Current Email Address	
Reject C	urrent Email Address	_
If you an <u>https://ae</u>	re unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar. eriesconnect.auhsd.us/auconnect/ConfirmEmail.aspx	
You will then be prompted for the following information which you can copy and paste into the page:		
Email Co		
Email Co		

If you choose to wait for the password, you may enter the email code from the email you received from AuConnect in the area provided in Step 3 – Email Verification. Once you have entered the code, please click the **Next** button. You will then be sent to the log in screen. Please use the email and password you entered in the step on **Page 2** and proceed to the next step.

Step 3 Email Verification			
A verification email has been sent to your email address from: <b>AuConnect@auhsd.us</b> Click the "Confirm" link provided in that email or copy and paste the Email Code into the field below:			
Email Code:			
	Previous Next		

## Step 4. Verify your student(s)

Enter the student number, telephone number and verification code for your first student and click the **Next** button. The verification code is your student's birthday (MMDD) and that that student's street number. For instance, if my daughter was born on March 9<sup>th</sup> and my daughter lives at 13401 Main St., my verification code would be 030913401. **Please note**, if you have multiple students in the district the verification code will be different for each student.

Step 1 Student Verification		
Please Enter The Following Information About Your Student		
Student Permanent ID Number:		
Student Home Telephone Number:		
Verification Code:		
Previous Next		

If we previously had an email address in Zangle for you, you will be presented with the following screens:

Please select your name and click the **Next** button if you see it appear on the Emergency Contact Verification.

Step 2 Emergency Contact Verification		
Your account is now linked to		
If your name appears below, please select it so that the email address on the record can be updated.		
Name	Relationship	
None of the above		
Previous Next		

Your name will then be highlighted and you will get the following message. Please click the **Ok** button.



## **Aeries – Parent Portal Registration**

You can then either add another student by clicking the Add Another Student to Your Account or click the Home link to view your student's data.

